

**OMBI LA KUTAKA PASPOTI YA KENYA
APPLICATION FOR A KENYA PASSPORT**

Majina Kamili }
Full Names }

**Tafadhali soma maagizo kwa makini kabla ya kujaza fomu
Please read instructions carefully before completing the form**

MAAGIZO

- 1. Maelezo:** Tafadhali ufahamu vyema kwamba wale wote wanaomba paspoti ni lazima wajaze Sehemu zote. Sehemu ya 3, ni lazima kujazwa na mwombaji ambaye ni mwanamke aliyeolewa.
- 2. Upendekezi wa ombi.** Mwombaji lazima apendekezwe katika sehemu ya 7 na mwananchi wa Kenya kama vile mhuduma wa kidini, daktari, mwanasheria, mtumishi wa serekali wa cheo cha juu au mtumishi wa benki ambaye anamfahamu mwombaji, lakini asiwe jamaa wakaribu.
- 3. Picha.** Picha tatu zilizopigwa hivi karibuni lazima ziambatane na fomu. Picha hizi lazima ziwe za uso wote, bila kuvaa kofia au kitambaa. Pia picha isiwe ndani ya fremu. Ukubwa wa picha usizidi inchi 2 ½ kwa inchi 2 upana wala usipungue inchi 2 kwa inchi 1 ½. Ni lazima picha hizi ziwe katika karatasi nyembamba ya kawaida ya picha na wala isiwe inang'ara. Kwa upande wa nyuma wa picha moja, anayependekeza aandike manenco yafuatayo: Ninathibitisha kwamba picha hii ni sura hasa ya muombaji paspoti, Bw./Bi./Bint." Na atie sahihi yake.
- 4.** Ada hivi sasa ya paspoti ya kurasa 32 ni Sh. 4,500, kurasa 48 ni Sh.6,000, kurasa 64 ni Sh. 7500, Diplomatic ni sh. 7,500, paspoti ili-yopotea ni Sh. 12,000, paspoti iliyoharibiwa ni Sh. 10,000 na paspoti ya EA paspoti Sh. 900. Ni lazima malipo haya yawe fedha taslimu au hundi ya benki .Risiti rasmi itatolewa.
- 5.** Fomu ya maombi ipelekwe na mwenye kuomba binafsi katika Ofisi kuu yapaspoti, Nyayo House, Nairobi, Mombasa (Uhuru na Kazi Building), Kisumu (Reinsurance Plaza), au Eldoret (Public Works), Garissa, Nakuru(Ofisi ys PC), Embu(Ofisi ya PC) katika muda usiopungua siku 20 kabla ya tarehe ya kusafiri.
- 6.** Paspoti haiwezi kutolewa au kuongezwa muda wake hapa nchini kwa niaba ya mtu ambaye tayari yuko nje ya Kenya. Mtu huyo anapaswa kuwasilisha ombi lake kwenye ofisi ya ubalozi wa Kenya uliyo karibuni naye, na katika nchi ambako Kenya haina uwakilishi wa kibalozhi, katika ofisi ya ubalozi wa Uingereza iliyo karibu naye. Paspoti hazitumwi nje ya Kenya kwa njia ya Posta.
- 7.** Hati za kuonyesha ni raia wa Kenya ni lazima zitolewe.
- 8.** Fomu zote za maombi ya paspoti ziambatanishwe na paspoti ya awali kama ipo, Kitambulisho cha Kenya aina ya kisasa, cheti cha kuzaliwa na kopi za kila moja ya hati hizi ambazo zimethibitishwa.
- 9.** Habari zote zitakazotolewa zitahifadhiwa kama siri ya serikali na hazitajulishwa mtu yeyote asiyestahili.

R.....

Receiving Officer
Name
Signature.....
Stamp
Indexing Officer
Name
Signature.....
Stamp

NOTES

- 1. Instructions.** Kindly note that all applicants must complete all Sections. Section 3 must be completed where the applicant is married and evidence of the same produced.
- 2. Recommendation of application.** The application must be recommended in Section 7 by a citizen of Kenya, such as a minister of religion, a medical or legal practitioner, an established civil servant or bank official personally acquainted with the applicant but not by an immediate relative.
- 3. Photographs.** Three copies of a recent photograph of the applicant must be taken full face without hat, and the photographs must not be mounted. The size of the face must not be more than 2 ½ inches by 2 inches or less than 2 inches by 1 ½ inches. The photographs must be printed on normal thin photographic paper and must not be glazed. The recommender is supposed to endorse on the reverse side of one copy of the photograph with the words:” I certify that this is a true likeness of the applicant Mr. /Mrs. / Ms.....and add his/her signature.
- 4.** The current fee for a 32 page passport is Sh. 4,500, 48 page passport is Sh.6,000, 64 page passport is Sh.7,500, Diplomatic Sh. 7,500, Lost passport Sh. 12,000, Mutilated passport Sh. 10,000 and EA passport Sh. 900. This fee must be paid in cash or by bankers' cheque and an official receipt issued.
- 5.** Application for a passport must be submitted personally by the applicant to the Passport Control Office, Nyayo House, Nairobi, or to the Branch Passport Control Offices:- Uhuru Na Kazi Building, Mombasa, New PC's Office Kisumu, Public Works Building, Eldoret, Garissa, Nakuru PC's office and Embu PC's office at least 20 days before the scheduled date of travel. Forms may be downloaded from www.immigration.go.ke
- 6.** A passport cannot be issued or renewed by a Passport Control Officer on behalf of a person already abroad. Such persons should apply to the nearest Kenya Mission abroad or, where there is no Kenya representative, to the nearest United Kingdom Mission. Passports are not sent out of Kenya by post.
- 7.** Documentary evidence of Kenya citizenship must be produced.
- 8.** All applications must be accompanied by a previous passport, if any or current national Kenya Identity Card, Birth Certificates plus certified photocopies of each.
- 9.** Information will be treated confidentially and shall not be passed to any unauthorized persons.

**TUMIA HERUFI KUBWA
TO BE COMPLETED IN BLOCK CAPITALS**

(1) Majina Kamili } Full Names }											
Mahali pa kuzaliwa Place of birth	Tarehe ya Kuzaliwa Date of birth <table style="width: 100%; text-align: center;"> <tr> <td style="border: 1px solid black; width: 30px; height: 20px;"></td> <td style="border: 1px solid black; width: 30px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> <tr> <td>DD</td> <td>MM</td> <td colspan="3">YYYY</td> </tr> </table>						DD	MM	YYYY		
DD	MM	YYYY									
Maelezo ju ya muombaji Description of applicant											
Nambari ya Kodi Personal Identification Number (PIN)	<table style="width: 100%;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>										
Nambari Ya Kitambulisho Identity Card Number	<table style="width: 100%;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>										
Iwapo jina limebadilishwa kwa sababu nyingine mbali na ya ndoa, andika jina lako la zamani If name has been changed other than by marriage, state original name:	Nchi unayoishi } Country of residence }										
Anwani ya posta Postal Address Nambari ya simu Tel. No.	Kazi } Profession/Occupation }										
Mahali unapoishi/Residential address: a) Eneo la Makazi au Mtaa/Estate /Sublocation b) Nambari ya Ploti/Plot No/ Hse. No./ Kijiji/ Village c) Nambari ya simu ya Nyumbani/Home Tel No d) Barua Pepe/Email address e) Simu ya Mkono/Mobile phone Number	Kimo } Height } ft. Ins. Rangi ya Macho } Colour of eyes } Alama isiyo ya kawaida: Special peculiarities:										
(2) Mwananchi wa Kenya kwa: (Chagua neno lifaalo) Citizen by: (Tick the appropriate box) Kuzaliwa <input type="checkbox"/> Ukoo <input type="checkbox"/> Kujiandikisha <input type="checkbox"/> Birth Decent Naturalisation If by Registration or by Naturalization Nambari ya Hati/Certificate No. Tarehe ya Kutolewa/Date of issue	a) Majina Kamili ya Baba Father's Full Name Nambari ya Kitambulisho Identity Card No. Nambari ya Paspoti (au Rno.) Passport No. (or Rno.) b) Mahali Baba alipozaliwa Place of Father's birth: c) S L P P.O. Box d) Nambari ya Simu/Tel										
(3) Hali ya Ndoa/Marital Status: Taja kama umeoa/olewa, hujaolewa Umetaliki/Talikiwa/Umetengana au Mjane: Married, Single, Widowed, Separated or Divorced: Majina kamili ya mke/mume Spouse's full names Jina la usichana(pale inapohusu) Maiden name Tarehe na mahali pa kuoa/kuolewa Date and place of marriage	a) Majina Kamili ya Mama Mother's Full Name Nambari ya Kitambulisho Identity Card No. Nambari ya Paspoti (au Rno.) Passport No. (or Rno.) b) Mahali Mama alipozaliwa Place of Mother's birth: c) S L P P.O. Box d) Nambari ya Simu/Tel										
(4) Sababu ya kusafiri Reason for travel											
(5) Watu wa kupashwa habari dharura jambo linapotokea Particulars of Next of Kin (Person who may be contacted in case of emergency)											
a) Majina Kamili Full Names Tarafa/ Division Kata/ Location Uhusiano naye/Relationship Nambari ya Kitambulisho chake/ID No. S.L. P/P.O Box Tel E-Mail											
b) Majina Kamili Full Names Tarafa/ Division Kata/ Location Uhusiano naye/Relationship Nambari ya Kitambulisho chake/ID No. S.L.P/P.O Box Tel E-Mail											

(6) *Watoto wako*
Particulars of legitimate /legally adopted child /children

<i>Majina Kamili</i>	<i>Mahali pa Kuzaliwa</i>	<i>Tarehe ya kuzaliwa</i>	Uhusiano na mwombaji	<i>Mwanamume</i>	<i>Mwanamke</i>
Full Names	Place of Birth	Date of Birth	Relationship to applicant	<i>Male</i>	<i>Female</i>

(7) **MDHAMINI** (Tazama maelezo ya kujaza nambari 2 na 3)
Natoa uhakikisho kwamba anaomba paspoti ni mtu ninaemfahamu binafsi na kwamba naamini maelezo alioandika hapa ni ya kweli. Mimi ni mwananchi wa Kenya.

RECOMMENDER (refer to notes no.s 2 and 3)

I certify that the applicant is personally known to me, and that to the best of my knowledge/ belief the facts stated in this form are correct. I am a citizen of Kenya

Majina Kamili
Full Names:

Nambari ya Kitambulisho
ID No. (Attach certified copy):

Kazi
Profession/Occupation: E-Mail:

Anwani
Address P. O. Box: Tel:

Sahihi
Signature: *Tarehe*
Date:

(8) **UAMUZI**

Mimi niliyetia sahihi yangu hapa naomba nipewe paspoti. Naidhinisha: -

- (a) *Kwamba maelezo yaliyotolewa katika fomu hii ya maombi ni ya kweli nijuavyo mimi mwenyewe na kuamini.*
- (b) *Kwamba sijapata uraia wa nchi nyingine.*
- (c) *Kwamba sijawahi kuwa na, au kuomba paspoti yoyote*
- au (d) *Kwamba pasi zote nilizopewa nimerudisha isipokitiwa paspoti au cheti cha kusafiri No: ambayo /ambacho kiko pamoja na fomu hii ya maombi, tena sijapeleka maombi mengine ya pasi tangu nipewe paspoti au cheti hiki cha kusafiri.*

(Futa kwenye mstari "C" au "D" yale yasiyokuhusu)

I declare

- (a) That the information given in this application is correct to the best of my knowledge and belief.
- (b) That I have not acquired citizenship of another country.
- (c) That I have not previously held or applied for a passport of any description.
- (d) That all previous passports granted to me have been surrendered other than passport or travel document No. Which is now attached, and that I have made no other application for a passport or travel document was issued to me.
- (e) I (Emigrant/ Parent/ gurdian)..... of P.O. Box and I.D Number hereby agree to bind myself to pay the Government any charges and expenses (including expenses of repatriation from overseas of the Emigrant and Dependants, if any) which may be incurred by the Government of Kenya in respect of myself.

(Delete "C" or "D" whichever is inapplicable)

Sahihi
Signature: *Tarehe*
Date:

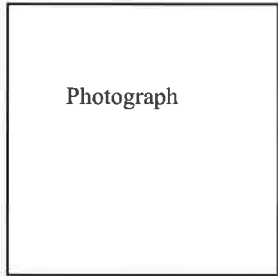
FOR OFFICIAL USE ONLY

Documents produced

Applicant's Birth Certificate and ID	Father's/Mother's Birth Certificate	Grandparent's Birth Certificate	Child(ren) Birth Certificate(s)	Marriage Certificate	Other Documents

CATEGORY OF PASSPORT TO BE ISSUED

- Ordinary Passport: East African Passport: Diplomatic Passport
 Service Passport: Certificate of Identity & Nationality Temporary Passport



Applicant's ID No.....

Verified By.....

Passport No.....

Issued on

Serial No.....

Remarks

Recommending officer:

Name:

Signature

Date

Approving officer:

Name

Signature

Date

Issuing officer

Name

Signature

Date: